Dear MSW Applicant:

As an applicant to the MSW Program, you may be interested in the Title IV-E Stipend Program, a financial aid program for graduate social work students interested in Public Child Welfare. The Title IV-E Program is a federally funded program intended to remedy the drastic shortage of master’s level social workers in county child welfare agencies. During a period of dramatic growth in reports of child abuse, molestation, and neglect, it is important that more CPS Social Workers be at master’s level.

The Title IV-E Stipend Program supports students while they complete their MSW degree. In exchange, students sign a contract to work in public child welfare services upon graduation (with pay). For each year that students receive support, they commit to work one year in public child welfare. Two forms of support are provided through the Title IV-E Program: Support for full time study (1 or 2 years) and three-year (part-time) study.

Support for One or Two-Year Study: Students receive a stipend of $18,500 for each year of study. Students must complete all Title IV-E requirements including completion of the MSW program in two years. The maximum amount a full time student can receive is $18,500.00 per year.

Support for Three-Year (part-time) Study: Reimbursement of Educational Expenses: This is an option open only to students employed by a county or state public child welfare agency. Students receive reimbursement for the cost of tuition, books and travel during the period of study. The MSW degree must be completed within a maximum of three years.

Failure to graduate or complete employment payback will result in repayment of all stipend/reimbursement support, plus interest.

General eligibility criteria for the Title IV-E Program are: Individuals employed in public child welfare agencies receive priority in the awarding of Title IV-E support. Other selection criteria include: demonstrated commitment to children and families, experience working with various ethnic/racial groups who make up the clientele in the public child welfare system. Pupil Personnel Service (PPS) students do not qualify for the stipend.

Applications will be available online March 1, 2006 at http://www.hhs.csus.edu/HomePages/SW/Title-IVe/ To obtain an application please go to the web address above. Completed application must be returned to: CSU, Sacramento, Division of Social Work, Title IV-E Stipend Program, 6000 J. Street, Sacramento, CA. 95819-6090. Completed applications must be postmarked on or before May 15, 2006.

The Title IV-E Stipend Program is contingent on funding. Students who are awarded the stipend will probably not receive their first stipend/reimbursement check until October. Please make arrangements for financial obligations for the fall 2006 semester, excluding the stipend. All requirements are subject to change without notification.

Completion of and return of this cut off portion (to the address above) indicates that you are interested in the Title IV-E Program, but you MUST complete the application when it becomes available on or after March 1, 2006, please download the application from: http://www.hhs.csus.edu/HomePages/SW/Title-IVe/

Name
Please Print LAST NAME FIRST NAME MIDDLE INITIAL
Address City State Zip
Home Phone: Work Phone:
Email Address:
Are you interested in: (circle one) One or Two-Year Study -or- Three – Year (part-time) Study
If applying for Three-Year, county of employment

http://www.hhs.csus.edu/HomePages/SW/Title-IVe/
CALIFORNIA STATE UNIVERSITY, SACRAMENTO 
DIVISION OF SOCIAL WORK 
TITLE IV-E MASTER’S SOCIAL WORK TRAINING PROGRAM

Eligibility Requirements - Required of all Applicants

1. The applicant MUST:
   a. Must apply to the two-year MSW program.  
   OR
   b. Apply to the three-year (part-time) MSW program and be an employee of a California County Child Welfare Agency. 
   OR
   c. Apply for advanced placement (1 year program of study) and have met the Title IV-E field requirement for the first year (internship placement with a child protective services agency, or an agency that serves the IV-E population e.g. foster family agency or group home) 
   OR
   d. Be a student already admitted to the MSW program and have met the Title IV-E field requirement for the first year (internship placement with a child protective services agency, or an agency that serves the IV-E population e.g. foster family agency or group home)

2. Applicant must have a valid California driver's license and maintain it throughout the program.

3. Applicant must secure the use of a car for fieldwork; provide proof of automobile liability insurance: and current registration during the course of the program.

4. Applicant must take and pass a criminal background check for felonies and misdemeanors through the Department of Justice.

5. Applicant must provide documentation of US citizenship or eligibility for employment in the State of California.

6. Two-year program applicants who are employees of any County Department of Social Services MUST take an educational leave of absence AND have a letter of approval from their agency director (see enclosed letter of support).

7. Applicants must have a Bachelors degree (B.A., B.S., or B.S.W.) or will have one by August 2006.

8. Students participating in the stipend program are not permitted to pursue The Pupil Personnel Services Credential (PPSC).

9. Applicants must have completed all academic prerequisites for the graduate program including: statistics, biology, and the passage of the writing proficiency examination (WPE) by August 2006.

Please carefully read the requirements before agreeing to participate in the Title IV-E stipend program.
**GENERAL PROGRAM REQUIREMENTS FOR TITLE IV-E STUDENTS**

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<th>All MSW study must be completed in the CSUS Social Work program.</th>
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<td>Students must enroll in and successfully complete the Public Child Welfare Practice course (SW213), and the Advanced Child and Family Policy course (SW258).</td>
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<td>3</td>
<td>Students must attain a minimum level of mastery in each of the identified competencies of child welfare practice.</td>
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<td>4</td>
<td>Once awarded the stipend, students must maintain academic eligibility by maintaining a 3.0 GPA, completing all courses, and advancing to candidacy in a timely manner.*</td>
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<td>5</td>
<td>Students must complete the first year of fieldwork in a public Child Welfare Agency or non-profit agency, which serves Title IV-E population.</td>
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<td>6</td>
<td>Students must complete the second year of fieldwork in a County Department of Social Services (DSS) Child Welfare unit; for example, Emergency Response, Court Investigations, Family Maintenance, Family Reunification, Family Preservation, Long Term Placement, or Adoptions.</td>
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<td>7</td>
<td>All Title IV-E students are required to attend and participate in 4-8 Field Integration seminars in both the 1st and 2nd year of the program, specially designed for the IV-E program. If in the three-year (part-time) program, field seminar is required in the 2nd, and 3rd years of the program.</td>
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<td>8</td>
<td>Students must complete the two-year program within two years and the three-year (part-time) program within three years.</td>
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<td>9</td>
<td>Students must meet the legal residency requirement.</td>
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*Note: If a student becomes academically ineligible or decides to separate from the program, he/she will lose the stipend. If three-year he/she will lose reimbursement support. As a result the student will be required to repay the cost of all financial support received with interest at 10% per annum.
## PROGRAM OPTIONS

**Two-year Program**

1. If awarded the stipend, you will receive $18,500 dollars for the academic year (the stipend is contingent upon funding). Each recipient’s status will be reviewed for each yearly award.

2. Eligible applicants must apply to the MSW program for Fall 2006 as well as the Title IV-E Program.

3. If you are employed by a California County Child Welfare Agency, you must negotiate a two-year leave of absence and submit the enclosed letter of support from your agency director/program manager.

4. Stipend payments will probably not begin until late October, please make arrangements for financial obligations for the Fall 2006 semester, excluding the stipend.

5. You will most likely not qualify for financial aid in the same academic year that you are awarded the stipend.

**Three-year (Part-Time) Program**

1. Applicants interested in the three-year (part-time) Title IV-E program must apply to the three year MSW program, be a current employee of a County Child Welfare Agency or California Department of Social Service, and provide the enclosed letter of support from the agency director/program manager.

2. The three-year (part-time) Title IV-E program will provide reimbursement based on the cost of tuition, books, and travel (to and from the University).

3. Recipients are reimbursed after they have paid each semester's tuition, books and travel.

4. Applicants MUST be employed by a California County Child Welfare Agency or California Department of Social Service to participate in the three-year (part-time) program.

5. Employment payback must be with the sponsoring County unless there is no qualifying MSW position being offered upon graduation.

6. Reimbursement will probably not begin until late October, please make arrangements for financial obligations for the Fall 2006 semester, excluding reimbursement from Title IV-E.

**Advanced Placement and 2nd Year MSW Students**

A limited number of slots will be available for students who are advanced placement candidates or second year MSW and have interest in Public Child Welfare.

1. Student must file an application for the Title IV-E Stipend.

2. Student must attend an interview (date and time determined by the program).

3. Student must have completed an internship in a Public Child Welfare placement, Indian Reservation or Rancheria, or in an agency serving Title IV-E population (Foster Children). There will be no exception to the internship requirement.

4. Students accepted for the Title IV-E program are required to meet all the IV-E requirements including:
   - A. Once monthly seminars
   - B. Electives 213 & 258
   - C. Public Child Welfare placements in the second year regardless of first year placement.

Public Child Welfare placements include: CPS, State Social Services, Indian Reservations and or Rancheria offering Child Welfare Services.
The Title IV-E Program is designed for people interested in working in Public Child Welfare.

POST-GRADUATE REQUIREMENTS

**County Employment**

The student agrees to seek and accept appropriate employment in a California County Department of Social Services/Child Welfare Division or California Department of Social Service and to render one year of continuous and satisfactory full-time employment for each year of stipend support.

Students entering the Title IV-E Program in the 2006-2007 academic year will be required to expand their job search to public child welfare agencies statewide. Students will have six months from graduation to seek qualified employment in a county close to home (if they so choose). After graduation if the graduate is unable to find employment near his/her home, that person will be required to expand the search to include the entire state of California.

**Employment Payback Options**

1. Two year graduate not on leave from county or state employment may seek employment in the following settings:
   a. Any County Public Child Welfare Agency in the State of California;
   b. State Social Services (DSS)
   c. Indian Reservation or Rancheria offering child welfare services.

2. Three-year (part-time) graduate; return to county of employment while a student in the program.

**Stipend Payback Requirements**

If a IV-E stipend student/graduate does any of the following, he/she must repay the stipend/reimbursement support with interest at 10% per annum, and collection costs:

- Fails to satisfactorily complete academic or field requirements for the MSW degree;
- Violates the Code of Ethics of the National Association of Social Workers (NASW);
- Is convicted of a felony, or misdemeanor;
- Voluntarily terminates the education program or post-graduate county employment;
- Refuses to apply for or accept employment in a California County Department of Social Service Statewide.