



DEPARTMENT OF SPEECH PATHOLOGY AND AUDIOLOGY UNDERGRADUATE ADVISING MANUAL

Revised 07/10/09

I. BACKGROUND INFORMATION

The program in Speech-Language Pathology takes approximately four years to complete, beginning with the Junior year. You will need both a Bachelor's degree and a Master's degree to work in the field. Upon completion of the Master's degree you will be eligible for the state license (required to work in non-school settings), the Clinical Rehabilitative Services credential (required to work in the public schools) and the Certificate of Clinical Competence (required in most work settings). The Special Class Authorization is also available.

Most courses in language-speech pathology and audiology are dependent upon information and competencies acquired in preceding courses. It is necessary to take courses in the major in the sequence given; that is, the student must satisfactorily complete all first-semester Junior courses before enrolling in second-semester Junior courses, and so forth. Satisfactory completion means a grade of C (2.0) or better. A grade point average of 3.0 in the major is required to enroll in SPHP 146. The sequence for Junior and Senior students transferring from other universities is adjusted according to the student's previous program.

The Department does not require a minor. Instead, students must fulfill the pre- and co-major requirements specified in this manual. These courses are to be taken in the sequence described in this document.

II. REQUIREMENTS FOR ADMISSION TO INTRODUCTION TO CLINIC (SPHP 146)

Prior to enrolling in the first course involving direct-client contact (SPHP 146), the student must demonstrate the criteria listed below. These criteria are applicable for all succeeding clinical practica.

- A. Able to model appropriate speech, voice and language in the clinical setting. Screening for these skills occurs during the first semester in the program.
- B. The ability to write using correct grammar, spelling and punctuation. The writing proficiency requirement is fulfilled by passing the Sacramento State Writing Proficiency Examination administered by the English Department.
- C. Physical capability of dealing with young children and physically disabled persons.
- D. Sufficient self-discipline and reliability to maintain and meet regular clinical schedules.
- E. Sufficient emotional stability to work with difficult clients.
- F. Once the student has met with the client(s) or students in the public schools, dropping clinical practicum classes by the student is prohibited except for medical reasons or extraordinary circumstances as approved by the Department. Students are not allowed to repeat clinical practicum courses if they drop without permission.
- G. Major GPA of 3.0 with no SPHP courses below a grade of "C."
- H. Pass a tuberculin (Tine) test and have measles and rubella immunizations.
- I. Pay liability insurance fee (billed through MySacState).
- J. Pass authorized background check.
- K. Sign the following forms:
 - i. Video recording Permission Form
 - ii. Affidavit for Certificate of Clearance
 - iii. Agreement to Maintain Client Confidentiality Form.

III. SPEECH PATHOLOGY AND AUDIOLOGY DEPARTMENTAL POLICIES

- A. The Department of Speech Pathology and Audiology stipulates that a class may be repeated only once without special Department permission. A class may be repeated if the student receives a C- or lower grade. The new grade replaces the original grade. The total number of classes within the major that may be retaken is limited to two at the undergraduate and two at the graduate level.
- B. The student must keep a signed record of observation hours and supervised clinical clock hours for each semester in the Department's supply room. A personal copy is recommended in the event that signed hours may be missing from the student's Department file.
- C. Students must pay an insurance fee each academic year to cover liability during observations and training in various community settings.
- D. Students must sign an Affidavit for Certificate of Clearance when they enter the program.

IV. FORMS

- A. Fill out the Observation Hours forms you are given in SPHP 145 and 146 and have them signed by the supervisor for each observation. When you have completed each course, make a copy of the form and give the original to the Clinic Coordinator so that it can be filed. This is very important for your professional paperwork to be complete when you wish to get your credentials, license and Certificate of Clinical Competence.
- B. See the University Schedule of Classes published each semester for the deadline to submit your application for graduation. This information is also available on the campus website Typically; this is on year prior to graduation.
- C. If you are requesting an incomplete in a course, obtain the form from the Department Administrative Staff and fill it out before the end of the semester in which you are taking the course.
- D. To remove an incomplete grade, you must fill out a form you obtain from the Department Administrative Staff and give it to the course instructor.
- E. If you wish to repeat a course, you must fill out a petition which you obtain from Admissions and Records.

V. PRE- AND CO-MAJOR REQUIREMENTS

You must complete the lower division general education courses and the pre-major requirements; before you begin courses in the major (one course in manual communication may be taken with the courses in the major). These may overlap with Lower Division General Education Courses (LDGE) and Upper Division General Education Courses (UDGE). Equivalent course taken at a community college will be accepted for any of the courses listed below.

A. PRE- MAJOR REQUIREMENTS

- i. Introductory General Anatomy Class (Recommended but not required)
- ii. Introduction to Psychology (Psych 001 OR Psych 005) (must be taken before Fall of Junior year.)
- iii. Human Development (Child-Adult) (one or more courses depending on content) (must cover birth through geriatric population).
 1. Option one: CHDV 30 Human Development
 2. Option two : PSYC 148 Child Psychology AND
PSYC 149 Psychology of Adolescence AND
PSYC 150 Psychological Aspects of Aging
 3. Option three: PSYC 148 Child Psychology AND
FACS 159 Adulthood and Aging in Human Development
- iv. Biological/Physical Sciences (two courses required): One course in the biological sciences may be in such areas as such as general human anatomy, physiology, biology, botany, zoology, microbiology, genetics, marine biology, etc.
AND
One course in the physical sciences may be in such areas as physics, chemistry, astronomy, physical geography, geology, meteorology, marine environment, matter and energy, earth science, etc.

B. CO-MAJOR REQUIREMENTS

- i. Sign Language: At least one course must be completed before registering for SPHP 133. Students may use sign language for the Sacramento State foreign language requirement. Check GE requirements regarding how many units are needed if used as your foreign language requirement.
 - EDS 150 Beginning American Sign Language
 - EDS 151 Intermediate American Sign Language
 - EDS 153 Beginning Sign Language: Visual English
- ii. Statistics (one course) (STAT 1). There are a number of courses offered which cover the introductory material in statistics. These are offered in mathematics, psychology, and so on. Must be completed before student can register for SPHP 148.

VI. REQUIREMENTS FOR GRADUATE SCHOOL: ADMISSION TO CLASSIFIED GRADUATE STATUS IN SPEECH PATHOLOGY

- A. **Admission to classified graduate status is on a competitive basis.** The minimum requirements for admission are as follows: an undergraduate major in speech pathology and audiology (communicative disorders), GPA of no less than 2.75 overall and 3.00 in the major (SPHP prefix) and test scores. (See below)
Admission for students with degrees in other fields is a two-step process. **First**, the student should apply for admission (www.CSUMentor.edu) as an unclassified or conditionally classified graduate student in speech pathology and audiology and complete the equivalent of an undergraduate major, requiring approximately two years. **Second**, as completion of this work nears, the student must apply again for admission to the Master's program as a **classified graduate student** and follow steps 2-7 below.
- B. The Department's Graduate Record Examination (GRE) requirement may be fulfilled by achieving:
- i. a minimum total score of 900 on the verbal and quantitative portions of the test; **or**
 - ii. a minimum total of score 1350 on the verbal, quantitative, and analytic portions of the test; **or**
 - iii. a minimum score of 4.5 on the analytical writing (AW) portion of the test.
Note: If the applicant has a GPA of 3.50 or higher in the major, the GRE requirement will be waived. Students will get additional points toward graduate admission if they receive scores 50 or more points (or .5 for AW) above the minimum requirements on the GRE.
- C. Successful completion of a minimum of 25 clock hours of supervised observations is required. These observations are arranged and coordinated through SPHP 145 if the student has not already completed them.
- D. Students seeking admission to the graduate program should request application materials from both www.CSUMentor.edu and the Speech Pathology and Audiology Department. Three letters of recommendation should be submitted, using the Departmental forms. Applications are due in early September for Spring admissions and early February for Fall admissions. Call (916) 278-6601 for exact due dates.
- E. The student should send unofficial transcripts to the Department.
- F. A personal statement describing relevant work or volunteer experience you have had, such as teaching, tutoring, health care work, experience with children, and so on, is required for your application. Also describe any relevant multicultural experience, multilingual abilities, and experience with ethnic groups, sign language, and any awards you may have received.
- G. All of the materials for the Department application should be sent together in one package to the Department Graduate Coordinator.
- H. If the student is not a CSUS graduate, he/she should see the Department's undergraduate advising manual for additional requirements.

BS PROGRAM SPEECH PATHOLOGY AND AUDIOLOGY

JUNIOR COURSE REQUIREMENTS

<u>FALL SEMESTER</u>			<u>SPRING SEMESTER</u>		
3	SPHP 110	Phonetics (Fall only)	3	SPHP 125	⁷ Lang Dis Across Lifespan (Spring only)
3	SPHP 111	¹ Anat&Phys(A&P) (Fall only)	3	SPHP 126	⁸ Clinical Phonology(Spring only)
1	SPHP 111L	² A &P Lab (Fall only)	3	SPHP 131	⁹ Hearing Testing (Spring only)
3	SPHP 112	^{3,4} Intro Lang Dev (Fall only)	1	SPHP 145	^{5,6} Supervised Observations (either Fall or Spring)
3	SPHP 130	Hearing (Fall only)	3		* UDGE Course
1	SPHP 145	^{5,6} Supervised Observations (either Fall or Spring)	12-13		
3		* UDGE Course			
3					
16-17					

SENIOR COURSE REQUIREMENTS

<u>FALL SEMESTER</u>			<u>SPRING SEMESTER</u>		
3	SPHP 123	⁸ Stuttering (Fall only)	3	SPHP 133	^{10, 11, 16, 17} Aural Rehabilitation (Spring only)
2	SPHP 142	^{7,10} Topics Autism Spectrum Dis (Fall only)	4	SPHP 127	^{13, 18} Voice Disorders (Spring only)
3	SPHP 147	^{10, 11, 12} Assess Proced (Fall only)	3	SPHP 143	^{8, 10, 11} Multilingual Lang Dis (Spring only)
3**	SPHP 146	^{6, 12, 13, 14, 15} Intro to Clin Meth Eth Prac (either Fall or Spring)	3	SPHP 148	^{13, 19} Research SPLP & A (Spring only)
OR			3**	SPHP 146	^{6, 12, 13, 14, 15} Intro to Clin Meth Eth Prac (either Fall or Spring)
3	SPHP 116	^{6, 13, 18} Speech & Hearing Science (either Fall or Spring)	OR		
3		* UDGE Course	3	SPHP 116	^{2, 8, 13} Speech & Hearing Science (either Fall or Spring)
And/or			3		* UDGE Course
3		Sign Language	And/or		
3					
14-17			3		
			16-19		
			Sign Language		

Note: SPHP 146, Introduction to Clinical Methods, Ethical Practice & Legal Issues, is an elective required to enter graduate school at Sacramento State in Speech Pathology.

SUMMARY OF REQUIRED UNITS

Units	
18	pre-and co-major requirements (can overlap with LDGE or UDGE)
47	major courses
3	elective
62-65	units required for major
124	Total units required for BS

COURSE NOTES

- * upper division General Education course
- ¹ Co requisite: 111L
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- ³ Prerequisite: Child Development course,
- ⁴ Prerequisite: introductory course in psychology
- ⁵ Student must furnish transportation
- ⁶ Liability insurance is required. Fees will be charged by campus mid semester.
- ⁷ Prerequisite: SPHP 112
- ⁸ Prerequisite: SPHP 110
- ⁹ Prerequisite: SPHP 130
- ¹⁰ Prerequisite: SPHP 125
- ¹¹ Prerequisite: SPHP 126
- ¹² Prerequisite: SPHP 145
- ¹³ Prerequisite: Senior Status
- ¹⁴ Prerequisite: fulfill requirements under "Admission to supervised clinical practice"
- ¹⁵ Background Check Required
- ¹⁶ Prerequisite: SPHP 130
- ¹⁷ Prerequisite: SPHP 131
- ¹⁸ Prerequisite: SPHP 111
- ¹⁹ Prerequisite: Introductory course in statistics